

FINANCIAL STATEMENTS 2004-05

ANTI-DISCRIMINATION COMMISSION FINANCIAL REPORT 2004-05

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General Information

This financial report covers the Anti-Discrimination Commission.

The Anti-Discrimination Commission is a Queensland Government Entity established under the *Public Service Act 1996*.

The principal address of the department is:

Level 1
189 Coronation Drive
MILTON QLD 4064

A description of the nature of the Commission's operations and its principal activities is included in the notes to the financial statements.

For information in relation to the Commission's financial report please call (07) 3247 0929, email kylie.guthrie@adcq.qld.gov.au.

ANTI-DISCRIMINATION COMMISSION
STATEMENT OF FINANCIAL PERFORMANCE
for the year ended 30 June 2005

	<i>Notes</i>	2005 \$000	2004 \$000
Revenues from ordinary activities			
User charges	<i>3</i>	95	114
Grants and other contributions	<i>4</i>	3,923	3,521
Other	<i>5</i>	54	41
Total revenues from ordinary activities		4,072	3,676
Expenses from ordinary activities			
Employee expenses	<i>6</i>	2,624	2,470
Supplies and services	<i>7</i>	1,146	1,056
Depreciation and amortisation	<i>8</i>	92	82
Other	<i>9</i>	19	9
Total expenses from ordinary activities		3,881	3,617
Net operating result	<i>19</i>	191	59
Non-owner transaction changes in equity			
Net amount of each revenue, expense, valuation or other adjustment not disclosed above recognised as a direct adjustment to equity	<i>18</i>
Total changes in equity other than those resulting from transactions with owners as owners		191	59

The above Statement of Financial Performance should be read in conjunction with the accompanying notes.

ANTI-DISCRIMINATION COMMISSION
STATEMENT OF FINANCIAL POSITION
as at 30 June 2005

	<i>Notes</i>	2005 \$000	2004 \$000
CURRENT ASSETS			
Cash assets	<i>10</i>	595	271
Receivables	<i>11</i>	54	74
Inventories	<i>12</i>	12	8
Other	<i>13</i>	4	16
Total current assets		665	369
NON-CURRENT ASSETS			
Plant and equipment	<i>14</i>	99	114
Intangible assets	<i>15</i>	15	55
Total non-current assets		114	169
TOTAL ASSETS		779	538
CURRENT LIABILITIES			
Payables	<i>16</i>	80	45
Provisions	<i>17</i>	209	198
Total current liabilities		289	243
NON-CURRENT LIABILITIES			
Provisions	<i>17</i>	24	20
Total non-current liabilities		24	20
TOTAL LIABILITIES		313	263
NET ASSETS		466	275
EQUITY			
Contributed equity	<i>18</i>	155	155
Retained surpluses		311	120
TOTAL EQUITY		466	275

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

ANTI-DISCRIMINATION COMMISSION
STATEMENT OF CASH FLOWS
for the year ended 30 June 2005

	<i>Notes</i>	2005	2004
		\$000	\$000
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Inflows:</i>			
User charges		99	106
Grants and other contributions		3,923	3,521
Interest received		44	31
GST input tax credits received from the Australian Tax Office		94	100
Other		9	10
<i>Outflows:</i>			
Employee expenses		(2,566)	(2,520)
Supplies and services		(1,216)	(1,147)
GST remitted to the Australian Tax Office		(14)	(15)
Other		(13)	(8)
Net cash provided by (used in) operating activities	<i>19</i>	360	78
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Outflows:</i>			
Payments for plant and equipment		(35)	(66)
Payments for intangibles		(1)	(22)
Net cash provided by (used in) investing activities		(36)	(88)
Net increase (decrease) in cash held		324	(10)
Cash at beginning of financial year		271	281
Cash at end of financial year	<i>10</i>	595	271

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

1. Objective and Funding of the Commission

The *Anti-Discrimination Act 1991* aims to promote equality of opportunity for everyone by protecting them from unfair discrimination in various areas of public life, from sexual harassment and from other conduct such as discriminatory advertising and victimisation.

The Commission's functions are set out in section 235 of the Act.

They fall into two broad categories. The first is a redress function:

- to inquire into complaints, attempt to conciliate complaints of discrimination and sexual harassment; and
- to carry out investigations relating to contraventions of the Act.

The second is a set of broad, systemic and proactive community relations and policy functions:

- to undertake research and educational programs to promote the purposes of the Act;
- to consult with various organisations on ways of improving services and conditions affecting groups subjected to contraventions of the Act; and
- to promote an understanding and acceptance and the public discussion of human rights in Queensland.

The *Anti-Discrimination Act 1991* also establishes the Anti-Discrimination Tribunal. Complaints which are unable to be conciliated may be referred to the Anti-Discrimination Tribunal for hearing and determination.

The Tribunal's functions are set out in section 248 of the Act and include:

- to hear and determine complaints;
- to grant exemptions from the Act;
- to provide opinions about the application of the Act; and
- to review some decisions of the Anti-Discrimination Commissioner.

The Commission is predominantly funded through parliamentary appropriations via a grant from the Department of Justice and Attorney-General.

The Commission provides some of the following services on a fee for service basis:

- publications; and
- training workshops.

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

2. Summary of Significant Accounting Policies

(a) Basis of Accounting

This financial report is a general purpose financial report that has been prepared in accordance with the *Financial Administration and Audit Act 1977*, *Financial Management Standard 1997*, applicable Australian Accounting Standards, Urgent Issues Group Abstracts and Statements of Accounting Concepts.

The financial report has been prepared on accrual and going concern basis.

Except where stated, the historical cost convention is used.

The accounting policies adopted are materially consistent with those for the previous year.

(b) The Reporting Entity

The financial statements include the value of all revenues, expenses, assets, liabilities and equity of the Anti-Discrimination Commission. The Commission does not control any other entities.

(c) User Charges

User charges are recognised as revenue when invoices for the related services are issued.

(d) Grants and other Contributions

The Commission is funded through a grant from the Department of Justice and Attorney-General which is appropriated by parliament. Grants are recognised as revenue when the Commission obtains control over the relevant assets. The Commission has full discretion in the use of the funds in achieving its objectives.

(e) Cash Assets

For the purposes of the Statement of Financial Position and the Statement of Cash Flows, cash assets includes all cash and cheques receipted but not banked at 30 June.

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

(f) Receivables

Trade debtors are recognised at the nominal amounts due at the time of sale or service delivery. Settlement on these amounts is generally required within 30 days from invoice date.

The collectability of receivables is assessed periodically with provision being made for doubtful debts. All known bad debts were written off as at 30 June.

Other debtors generally arise from transactions outside the usual operating activities of the department and are recognised at their assessed values. Terms are a maximum of three months, no interest is charged and no security is obtained.

(g) Inventories

Inventories are valued at the lower of average cost and net realisable value. Cost is determined as the value given as consideration plus costs incidental to the acquisition.

(h) Acquisition of Assets

Actual cost is used for the initial recording of all asset acquisitions. Assets acquired at no cost or for nominal considerations are recognised at their fair value at date of acquisition.

Cost is determined as the value given as consideration plus costs incidental to the acquisition, including all other costs incurred in getting the assets ready for use.

(i) Plant and Equipment

Personal computers with a cost of \$1,000 or greater and plant and equipment with a cost of \$2,000 or greater are recognised for financial reporting purposes in the year of acquisition. Items with a lesser value are expensed in the year of acquisition.

(j) Intangible Assets

Intangible assets relating to in-house developed software with a cost greater than \$50,000 and externally purchased software with a cost greater than \$2,000 are recognised in the financial statements, items with a lesser value being expensed. Each intangible asset is amortised over its estimated useful life to the Commission, less any anticipated residual value.

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

(k) Amortisation and Depreciation of Intangibles, Plant and Equipment

Plant and equipment is depreciated on a straight-line basis so as to allocate the net cost or value of each asset, less its estimated residual value, progressively over its estimated useful life to the Commission.

For each class of depreciable asset the following depreciation and amortisation rates were used:

Class	Rate
Leasehold improvements	20.0%
Plant and Equipment:	
Computers	33.3%
Office equipment	20.0%
Furniture	14.3%
Other	25.0%
Intangible Assets:	
Computer software	10% to 33.3%

(l) Revaluation of Non-Current Physical Assets

In accordance with Queensland Treasury's guidelines- *Non-Current Asset Accounting Guidelines for the Queensland Public Sector*, all classes of assets other than land, buildings, infrastructure and heritage and cultural assets are recorded at cost.

(m) Leases

Operating lease payments are representative of the pattern of benefits derived from the leased assets and are expensed in the periods in which they are incurred. The Commission does not have any finance leases.

(n) Payables

Trade creditors are recognised upon receipt of the goods or services ordered and are measured at the agreed purchase/contract price gross of applicable trade and other discounts. Amounts are unsecured and are generally settled on 30 day terms.

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

(o) Employee Benefits

Wages, Salaries, Annual Leave and Sick Leave

Wages, salaries and annual leave due but unpaid at reporting date are recognised in the Statement of Financial Position at the remuneration rates expected to apply at the time of settlement and include related on-costs such as payroll tax, WorkCover premiums, long service leave levies and employer superannuation contributions.

Prior history indicates that on average, sick leave taken each reporting period is less than the entitlement incurred. This is expected to recur in future periods. Accordingly, it is unlikely that existing accumulated entitlements will be used by employees and no liability for unused sick leave entitlements is recognised.

As sick leave is non-vesting, an expense is recognised for this leave as it is taken.

Long Service Leave

Under the State Government's long service leave scheme a levy is made on the Commission to cover this expense. Amounts paid to employees for long service leave are claimed from the scheme as and when leave is taken.

No provision for long service leave is recognised in the financial statements, the liability being held on a Whole-of-Government basis and reported in the financial report prepared pursuant to *AAS 31 Financial Reporting by Governments*.

Superannuation

Employer superannuation contributions are paid to Qsuper, the superannuation plan for Queensland Government employees at rates determined by the State Actuary.

No liability is recognised for accruing superannuation benefits in these financial statements, the liability being held on a Whole-of-Government basis and reported in the financial report prepared pursuant to *AAS 31 Financial Reporting by Governments*.

(p) Taxation

The Commission's activities are exempt from Commonwealth taxation under the *Income Tax Assessment Act 1936* with the exception of Fringe Benefits Tax and Goods and Services Tax ("GST"). As such, GST credits receivable from/payable to the Australian Tax Office are recognised and accrued.

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

(q) Insurance

The Commission's non-current physical assets and other risks are insured through the Queensland Government Insurance Fund, premiums being paid on a risk assessment basis. In addition, the Commission pays premiums to WorkCover Queensland in respect of its obligations for employee compensation.

(r) Rounding and comparatives

Amounts included in the financial statements have been rounded to the nearest \$1,000, or where that amount is \$500 or less, to zero. Comparative information has been restated where necessary to be consistent with disclosures in the current reporting period.

(s) Adoption of International Financial Reporting Standards

The Financial Reporting Council has determined that all entities preparing general purpose financial statements will apply the Australian Equivalents to International Financial Reporting Standards (IFRSs) for reporting periods beginning on or after 1 January 2005.

All Australian Equivalents to IFRSs have been reviewed for implications for policies, procedures, systems and financial impacts arising from such changes.

To date, the following likely impacts have been identified as arising from the adoption of Australian Equivalents to IFRSs:

- The valuation of inventories will not change from the lower of cost and net realisable value as stated in note 1(j) to the lower of cost and current replacement cost under *AASB 102 Inventories*.
- The introduction of *AASB 136 Impairment of Assets* requires an annual impairment test to be performed on all non-current physical and intangible assets. However, as an impairment test has not previously applied to the public sector, an assessment of the effect is still ongoing and cannot be quantified at this time.

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

(s) Adoption of International Financial Reporting Standards (cont'd)

- The introduction of *AASB 119 Employee Benefits* requires employers to recognise the net surplus or deficit in their employer sponsored defined benefit superannuation funds as an asset or liability, respectively. As the Commission contributes to a Whole-of-Government superannuation scheme, and the Government assumes the responsibility for the funding of the scheme, the Commission will recognise as a liability only that portion of the superannuation contributions owing to QSuper at the end of the reporting period. There will therefore be no effect on the Commission's accounts.
- *AASB119 Employee Benefits* requires that where there are instances of annual leave not expected to be paid within 12 months, the liability is to be measured at the present value of the future cash flows. Currently, all annual leave is measured at the nominal amount. This is expected to result in a decrease of \$0.001M in the non-current annual leave provision.
- Intangible assets held by the Commission are valued at cost and have no external market. There will therefore be no change in the value disclosed in the financial statements under *AASB138 Intangible Assets*.

Mandated Changes to Policy on Transition to AEIFRS

In addition to the amendments required on adoption of Australian Equivalents to International Financial Reporting Standards, a number of mandated policies will be introduced, the commencement date of which will coincide with the implementation of the new Standards. The major impacts of these new policies are outlined below:

The impact of mandated revised asset recognition thresholds is expected to result in \$0.085M being posted as a reduction to the balance of Accumulated Surpluses on 1 July 2004, with a corresponding reduction to the relevant asset class and accumulated depreciation.

In addition, an adjustment of \$0.015M is expected to be made in the Income Statement for the write-off of assets purchased during 2004-05 which no longer meet the requirements for capitalisation and any accumulated depreciation for those assets for the 2004-05 year. There will also be an adjustment of \$0.051M to write back depreciation charged in 2004-05 for assets written off as a result of the new thresholds at 1 July 2004.

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

	2005	2004
	\$000	\$000
3. User Charges		
Saleable publications	3	3
Training sessions	92	110
Commissions	..	1
	<u>95</u>	<u>114</u>
4. Grants and Other Contributions Revenue		
Grant from Department of Justice and Attorney-General	3,923	3,521
	<u>3,923</u>	<u>3,521</u>
5. Other Revenues		
Services to Human Rights & Equal Opportunity Commission	9	10
Interest	45	31
	<u>54</u>	<u>41</u>
6. Employee Expenses/Number of Employees		
• Employee Expenses:		
Wages, salaries and annual leave	2,162	2,055
Employer superannuation contributions	268	255
Long Service leave levy	32	30
Fringe Benefit Tax	8	14
Other related expenses	154	116
	<u>2,624</u>	<u>2,470</u>
• Number of Employees:		

The number of employees at reporting date was 35.84 (2004: 35.6). This includes both full-time employees and part-time employees measured on a full-time equivalent basis.

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

• **Chief Executive's Remuneration:**

Level SES 3 **Min. \$120,814** **Max. \$140,628**

The Commissioner is the Chief Executive of the Anti-Discrimination Commission of Queensland and the above superannuable salary relates to the remuneration paid. The Commissioner does not receive a performance bonus.

The superannuable salary does not include industry and like allowances, leave loading and fringe benefits such as private use of a motor vehicle and employer superannuation contributions

	2005	2004
	\$000	\$000
7. Supplies and Services		
Tenancy	314	301
Property outgoings	80	84
Printing and postage	82	92
Tribunal member fees	78	51
Professional services	..	4
Travel	82	55
Operating Level Agreement	82	79
Computing	73	86
Conference/workshop	19	14
Motor vehicle	16	20
Telephones	121	119
Subscription and publications	27	17
Minor works	3	14
Transcription charges	62	36
Stores and stationery	19	19
Interpreters fees	9	14
Plant and equipment charges	17	8
Other	62	43
	1,146	1,056

8. Depreciation and Amortisation

Depreciation and amortisation was incurred in respect of:

Plant and equipment	53	45
Intangibles	39	37
	92	82

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

	2005 \$000	2004 \$000
9. Other Expenses		
External audit fees	18	6
Losses – Public Property	1	3
	<u>19</u>	<u>9</u>

The External audit fee of \$18,212 above includes fees of \$9,712 paid for the completion of the 2004-05 audit and \$8,500 paid for the completion of the 2003-04 audit.

10. Cash Assets

Current

Imprest totals	2	2
Cash at bank and on hand	593	269
	<u>595</u>	<u>271</u>

11. Receivables

Current

Trade debtors	19	52
LSL Leave Receivable	28	15
GST input tax credits receivable	7	9
GST payable	(1)	(2)
Net GST Receivable	<u>6</u>	<u>7</u>
Sundry debtors	1	..
	<u>54</u>	<u>74</u>

12. Inventories

Current

Inventory held for resale	12	8
	<u>12</u>	<u>8</u>

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

	2005	2004
	\$000	\$000
13. Other Assets		
<i>Current</i>		
Prepayments	4	16
	<u>4</u>	<u>16</u>
14. Plant and Equipment		
<i>Non-Current</i>		
Plant and equipment:		
- at cost	532	529
- accumulated depreciation	(433)	(415)
	<u>99</u>	<u>114</u>

Asset Reconciliation

Reconciliation of the carrying amount of plant and equipment at the beginning and end of the current and previous financial year:

Carrying amount at 1 July	114	95
Acquisitions	40	67
Disposals	(2)	(3)
Depreciation	(53)	(45)
Carrying amount at 30 June	<u>99</u>	<u>114</u>

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

	2005 \$000	2004 \$000
15. Intangible Assets		
<i>Non-Current</i>		
Internal Use Software:		
- at cost	232	234
- accumulated amortisation	(217)	(179)
	<u>15</u>	<u>55</u>

The Commission has internal use software valued at \$0.119M with a written down value of \$ Nil still being used in the provision of services.

16. Payables		
<i>Current</i>		
Trade creditors	33	18
Other	47	27
	<u>80</u>	<u>45</u>

17. Provisions		
<i>Current</i>		
Annual leave	209	198
	<u>209</u>	<u>198</u>
<i>Non-current</i>		
Annual leave	24	20
	<u>24</u>	<u>20</u>
Total	<u>233</u>	<u>218</u>

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

	2005	2004
	\$000	\$000
18. Contributed Equity		
Opening Balance	155	155
Closing Balance	155	155
Retained Surpluses (Deficits)		
Opening Balance	120	61
Net Surplus (Deficit)	191	59
Closing Balance	311	120
19. Reconciliation of Net Surplus/(Deficit) to Net Cash Provided by (Used in) Operating Activities		
Surplus/(deficit) from ordinary activities	191	59
Non-cash items:		
Depreciation and amortisation	92	82
Loss on disposal of plant and equipment	1	3
Changes in assets and liabilities:		
(Increase)/decrease in inventories	(4)	4
(Increase)/decrease in receivables	32	(38)
(Increase)/decrease in GST input tax credits receivable	1	6
(Increase)/decrease in Long Service Leave reimbursement receivable	(13)	(15)
(Increase)/decrease in other assets	12	(12)
Increase/(decrease) in accounts payable	35	3
Increase/(decrease) in employee provisions	15	(13)
Adjustment for changes in assets and liabilities relating to capital items	(2)	(1)
Net cash provided by (used in) operating activities	360	78

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

	2005 \$000	2004 \$000
20. Commitments for Expenditure		
(a) Expenditure Commitments		
Material expenditure commitments inclusive of GST contracted for but not recognised as payable are as follows:		
Office accommodation	1,069	180
Other		..
	<u>1,069</u>	<u>180</u>
Payable:		
Not later than one year	325	143
Later than one year and not later than five years	744	37
Total	<u>1,069</u>	<u>180</u>

21. Contingencies

Guarantees and Undertakings

The Commission was not committed to any guarantees or undertakings at 30 June 2005.

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

22. Financial Instruments

(a) Interest Rate Risk Exposure

The Commission's exposure to interest rate risk and the effective interest rates of financial assets and financial liabilities are shown in the following table. All assets and liabilities are shown by maturity or contractual repricing dates and at face value.

	Contractual Repricing/Maturity Date:						
	Floating Rate	1 year or less	1 to 5 years	Greater than 5 years	Non Interest Bearing	Total	Weighted Average Rate: %
	\$000	\$000	\$000	\$000	\$000	\$000	
Financial Assets							
Cash	595	595	4.54
Receivables	54	54	N/A
Total	595	54	649	4.54
Financial Liabilities							
Payables	80	80	N/A
Total	80	80	N/A

Floating interest rate represents the most recently administered market rate applicable to the instrument at 30 June 2005.

(b) Credit Risk Exposure

Credit risk exposure represents the extent of credit related losses that the Commission may be subject to on amounts to be exchanged under loans and accounts receivable from financial assets. Where appropriate, collateral is obtained in the form of security over assets.

The maximum exposure to credit risk at balance date in relation to each class of recognised financial assets is the carrying amount of those assets net of any provisions for doubtful debts as indicated in the Statement of Financial Position.

No significant credit risks have been identified.

ANTI-DISCRIMINATION COMMISSION
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2005

(c) Net Fair Value

The net fair value is determined as follows:

- The net fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities approximate their carrying amounts.
- The net fair value of other monetary financial assets and financial liabilities is based on market prices where a market exists, or has been determined by discounting expected future cash flows by the current interest rate for financial assets and liabilities with similar risk profiles.

The carrying amounts and estimated net fair values of financial assets, financial liabilities and off-balance sheet derivative financial instruments held at balance date are given below:

Financial Instruments

	Total		Net	
	Carrying Amount		Fair Value	
	2005	2004	2005	2004
	\$000	\$000	\$000	\$000
Financial Assets				
Cash	595	271	595	271
Receivables	54	74	54	74
Totals	649	345	649	345
Financial Liabilities				
Payables	80	45	80	45
Totals	80	45	80	45

CERTIFICATE OF THE ANTI-DISCRIMINATION COMMISSION

These general purpose financial statements have been prepared pursuant to section 46F (1) of the *Financial Administration and Audit Act 1977* and other prescribed requirements. In accordance with section 46F (3) of the Act we certify that in our opinion:

- (a) the prescribed requirements for establishing and keeping the accounts have been complied with in all material respects; and
- (b) the statements have been drawn up to present a true and fair view, in accordance with prescribed accounting standards, of the transactions of the Anti-Discrimination Commission for the financial year ended 30 June 2005, and of the financial position of the Commission at the end of that year.



Kylie Guthrie
Manager, Support Services



Neroli Holmes
A/Anti-Discrimination Commissioner

30 September 2005

INDEPENDENT AUDIT REPORT

To the Anti-Discrimination Commission

Matters Relating to the Electronic Presentation of the Audited Financial Report

The audit report relates to the financial report of the Anti-Discrimination Commission for the financial year ended 30 June 2005 included on the Anti-Discrimination Commission's web site. The Anti-Discrimination Commissioner is responsible for the integrity of the Anti-Discrimination Commission's web site. We have not been engaged to report on the integrity of the Anti-Discrimination Commission web site. The audit report refers only to the statements named below. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements. If users of the financial report are concerned with the inherent risks arising from electronic data communications they are advised to refer to the hard copy of the audited financial report, available from Anti-Discrimination Commission, to confirm the information included in the audited financial report presented on this web site.

These matters also relate to the presentation of the audited financial report in other electronic media including CD Rom.

Scope

The Financial Report

The financial report of the Anti-Discrimination Commission consists of the statement of financial position, statement of financial performance, statement of cash flows, notes to and forming part of the financial report and certificates given by the Anti-Discrimination Commissioner and officer responsible for the financial administration of the Anti-Discrimination Commission, for the year ended 30 June 2005.

The Accountable Officer's Responsibility

The Accountable Officer is responsible for the preparation and true and fair presentation of the financial report, the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error and for the accounting policies and accounting estimates inherent in the financial report.

Audit Approach

As required by law, an independent audit was conducted in accordance with *QAO Auditing Standards* to enable me to provide an independent opinion whether in all material respects the financial report is presented fairly, in accordance with the prescribed requirements, including any mandatory financial reporting requirements as approved by the Treasurer for application in Queensland.

Audit procedures included –

- examining information on a test/sample basis to provide evidence supporting the amounts and disclosures in the financial report;
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Accountable Officer;
- obtaining written confirmation regarding the material representations made in conjunction with the audit; and
- reviewing the overall presentation of information in the financial report.

Independence

The *Financial Administration and Audit Act 1977* promotes the independence of the Auditor-General and QAO authorised auditors.

The Auditor-General is the auditor of all public sector entities and can only be removed by Parliament.

The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised.

The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

Audit Opinion

In accordance with s.40 of the *Financial Administration and Audit Act 1977* –

- (a) I have received all the information and explanations which I have required; and
- (b) in my opinion –
 - (iii) the prescribed requirements in respect of the establishment and keeping of accounts have been complied with in all material respects; and
 - (iv) the financial report has been drawn up so as to present a true and fair view, in accordance with the prescribed accounting standards of the transactions of the Anti-Discrimination Commission for the financial year 1 July 2004 to 30 June 2005 and of the financial position as at the end of that year.


B G GANLY CPA

As delegate of the Auditor-General of Queensland

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